



INDIANA DEPARTMENT OF TRANSPORTATION

Driving Indiana's Economic Growth

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Michael R. Pence, Governor
Michael B. Cline, Commissioner

PREQUALIFICATION COMMITTEE JANUARY 25, 2012 MEMORANDUM

I. CALL TO ORDER AND ESTABLISHMENT OF QUORUM

Heather Kennedy called the meeting to order at 1:07 p.m. EST in Conference Room N755 of the Indiana Government Center North building, 100 North Senate Ave., Indianapolis, Indiana 46204, and a quorum was established.

Members Present:

Heather Kennedy; Acting Director of Economic Opportunity and Prequalification Divisions; Acting Committee Chair and Non-Voting Member

Karen Macdonald; Prequalification Engineer; Committee Secretary and Non-Voting Member

Ryan Gallagher; Deputy Commissioner of Operations; Voting Member

Mark Ratliff; Director of Economics, External Audit, and Performance Metrics; Voting Member

John Wright; Director of Highway Design and Technical Support; Voting Member

Jim Stark; Deputy Commissioner of Innovative Project Delivery; Voting Member

Mike Beuchel; Estimating Manager, Contract Administration; attending for Joe Novak as Voting Member

Louis Feagans; Director of District Project Management, attending for Greg Kicinski as Voting Member

Jay Wasson; Deputy Commissioner of Engineering and Asset Management; attending for Mark Miller as voting member

Members Absent:

Greg Kicinski; Project Management Manager, Voting Member

Mark Miller; Director & Chief Engineer, Construction Management, Voting Member (attended meeting, but recused himself from voting)

Joe Novak; Construction Engineer, Crawfordsville District (Presented issues)

II. LINKEL COMPANY – PERFORMANCE ON CLEARING CONTRACT IR-34446 ON SR 641 PHASES 3 AND 4 IN VIGO COUNTY AND CONFORMANCE WITH ON-THE-JOB TRAINING PROGRAM

Summary of Facts:

On January 25, 2013, the Prequalification Committee (Committee) held a meeting to discuss 1) Linkel's performance on clearing contract IR-34446 on SR 641 Phases 3 and 4 in Vigo County, specifically its compliance with erosion and sediment control requirements and disposal of materials from the project site, and 2) Linkel's conformance with the On-the-Job Training program (OJT).

The Committee heard evidence presented by 1) the Crawfordsville District regarding Linkel's performance on clearing contract IR-34446 and 2) the Economic Opportunity Division (EOD) regarding Linkel's conformance with the OJT. The Crawfordsville District requested the Committee ask Linkel to submit a Work Improvement Plan (WIP) addressing all issues raised in the District's memo and reduce Linkel's bidding capacity by 30 to 50 percent. Linkel responded after INDOT presented its case.

Decision:

The Committee voted to require Linkel to submit a WIP within 30 days for approval by INDOT's Construction Management Division, Project Management Division, and Office of Environmental Services. The Committee also voted to recommend to the Commissioner that Linkel be restricted from bidding on all federal-funded projects until Linkel has submitted an OJT plan and it is approved by EOD. And lastly, the Committee voted to recommend to the Commissioner that Linkel be restricted from bidding on all federal and state projects involving grading, clearing, grubbing, erosion control, and tree trimming and removal work until the WIP is approved by INDOT's Construction Management Division, Project Management Division, and Office of Environmental Services.

III. ADJOURNMENT

There being no further business and having completed its duties, the meeting of the Prequalification Committee adjourned at 3:52 p.m. EST.

**INDOT will post a copy of the full meeting minutes after approved and adopted at the next Committee meeting. **